

DECLARATION

I, Mr/Ms Biswajit Chakraborty operating
Xerox Centre in Patel Hall of Residence

have read and understood the existing and amended/extended rules and regulations for commercial establishments within halls of residence in IIT Kharagpur. I agree to abide by these rules and regulations. I indemnify the Hall of Residence/HMC/IIT Kharagpur from all liabilities arising out of non-compliance with any statutory obligations.

Signature: Biswajit Chakraborty

Date: 28-04-2017

Mobile: 9800891642

Forwarded to

Chairman, HMC

Shattopadhyay

06-6-17

Warden
Patel Hall of Residence
I.I.T., Kharagpur

Through Warden,

Patel

Hall of Residence



पश्चिम बंगाल WEST BENGAL

20AA 235896

PHOTOCOPY SHOP

Agreement

Article of Agreement made this 13.10.2016 day between the Warden, Patel Hall of Residence, IIT Kharagpur (First party) and Mr. Biswajit Chakraborty, son of Late Bijay Krishna Chakraborty residing at south India Post.: Kharagpur, P.S.: Kharagpur town, Dist.: Paschim Medinipur, PIN No.721301 (Second Party).

WHEREAS the 'Second Party' has been allowed to run Photocopy Shop for one year. Based on satisfactory behavior/performance with the boarders the contract would be renewed further more one year by the Warden of the Patel Hall of Residence.

NOW THESE PRESENTS WITNESS AND THE Parties hereto agree subject to the general terms and conditions regulated by the Institute as:

Biswajit Chakraborty

স্মারক নং 14496 টাকা 20x1020x

তারিখ 22 SEP. 2016 জেলা পশ্চিম মেদিনীপুর

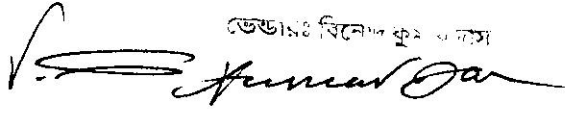
নামকৃত বিস্বাসী Biswasit Chakraborty

পাঠ Soalt End খানা KGP 171

পাঠ Kharspur

এই নথি ৩ অফিস খড়গপুর

ডেউারঃ বিনোদ কুমার দাস



**GENERAL TERMS AND CONDITIONS OF CONTRACT FOR RUNNING PHOTOCOPY (XEROX) SHOP IN THE
PATEL HALL OF RESIDENCE, IIT KHARAGPUR.**

1. The contract is valid only for the period from 13.10.2016 to 12.10.2017.
2. That the contract may be extended subject to satisfactory performance/behavior.
3. That the contractor must have a valid trade license for operating the shop.
4. That the contractor will pay a monthly license fees of Rs. 1300/- (Rupees One thousand three hundred only) per month for the Photocopy Shop space of 120 sq. ft. to the hall in advance on or before 5 days of every month. The Warden reserves the right to revise the license fees.
5. That failure to pay monthly license fee for consecutive two months will make the contractor defaulter and the contractor will be liable to be terminated.
6. That the contractor shall have to deposit a sum of Rs. 3,000/- (Rupees three thousand only) as security deposit with the hall, which will remain with the Warden till the tenure of the contract.
7. The Shop will transact with the boarders of the Hall.
8. That the contractor will maintain the Photocopy Shop and its surroundings clean and in hygienic condition.
9. That the contractor will pay monthly electricity charges as per bill provided by Institute.
10. That the contractor is not allowed to keep any high wattage electrical appliances. He may be allowed to keep one Xerox machine.
11. That the TV and music system will not be allowed in the Xerox shop.
12. That the contractor shall not keep or serve any alcoholic item and tobacco products in the Xerox Shop.
13. That the contractor under no circumstances will be allowed to give sub-contract of the Shop to other person or party.
14. That the contractor will submit name, photograph, permanent address and medical certificate in respect of the workers engaged by him in the Xerox shop.
15. That contractor shall not be allowed to engage any worker(s) of less than 14 years.
16. That any dispute arising out of the contract will be referred to the Chairman, HMC as arbitrator whose decision will be the final.

Saisanjit Chakraborty

17. The contractor will maintain a complaint/suggestion box in the Xerox shop counter during the working hours.

18. The contractor shall not be allowed to make any addition and alteration of the Xerox shop of the hall without permission from the competent authority.

19. That a fine up to Rs. 5000/- may be imposed or the contract may be terminated for violation of any of the clauses mentioned above.

In witness whereof the 'Second Party' and the Warden or his nominees for and on behalf of the Institute have hereunto set their hands the day and year mentioned above.

Biswajit Chakraborty

(Mr. Biswajit Chakraborty)
Second Party

suph

Signed by the Warden
on behalf of the Institute.

Warden / Asstt. Warden
Patel Hall of Residence
I.I.T., Kharagpur

Witness:

1. Signature:

Rama Mishra

Name: Rama Shankar Mishra

Designation:

Cycle Shed Con
Patel Hall of Res

2. Signature:

Anil Nanda

Name:

Anil Nanda

Designation:

Date:- 29-09-16

To
The Warden / Asstt. Warden
Patel Hall of Residence
IIT Kharagpur.

Sub: An appeal for renewal of contracts for Photo copy shop

Respected Sir,

I would like to get contract of my Photo copy shop in Patel Hall of Residence renewed for a period of one year.

1. I shall pay the scheduled rent on a monthly basis.
2. I shall pay the electricity bill as time to time notified by the Institute.
3. I shall abide by the rules and regulations set by the Hall to run the Photo copy Shop.

I shall be obliged if you consider my paper of renewal sympathetically.

Thanking you.

Signature. Biswajit Chakraborty

Name. BISWAJIT CHAKRABORTY

Owner of the Photo copy Shop
Patel Hall of Residence

HP is requested to provide a performance report after consultation with Patel Hall residents. If the performance is satisfactory, contract may be renewed.
shykh
09-10-2016

Chandra Mohan Meena
07/10/2016
Hall President
Patel Hall of Residence
IIT Kharagpur