

**To
The Chairman
Hall Management Centre
IIT Kharagpur**

(Through proper channel)

ACCEPTANCE FORM

Sir,

I do hereby accept the offer of appointment on Promotion for the post of _____ on the terms and conditions mentioned in the Office Order No. HMC/IIT/R&PR/2024/08, DATED 8th July 2024.

Thanking you,

Yours sincerely,

Date :

Place : IIT Kharagpur

Signature : _____

Name in Full : _____

Emp. Code : _____

Place of Posting : _____