



पश्चिमबङ्ग पश्चिम बंगाल WEST BENGAL

AK 606959

PHOTOCOPY CUM BINDING SHOP (S-8)

Agreement

Article of Agreement made this 23.03.2023 day between Warden, MMM Hall of Residence, IIT Kharagpur (First Party) and Mr. Palash Dutta (Rimpa Enterprise), Son of of Ruhi Das Dutta residing at Talbagicha, Post.: Kharagpur, P.S.: Kharagpur town, Dist.: Paschim Medinipur hereinafter referred to as the (second Party).

The contract shall be valid for one year initially to run Photocopy cum binding centre. Based on satisfactory behavior/performance with the boarders, the contract could be renewed further for one year by the Warden of MMM Hall of Residence.

NOW THESE PRESENTS WITNESS AND THE Parties hereto agree subject to the general terms and conditions regulated by the Institute as follows:

Palash Dutta
23/3/2023

**GENERAL TERMS AND CONDITIONS OF CONTRACT FOR RUNNING PHOTOCOPY CUM BINDING SHOP IN THE
Pt. MMM HALL OF RESIDENCE, IIT KHARAGPUR.**

1. The contract is valid only for the period from 01.04.2023 to 31.03.2024.
2. That the contract may be extended subject to satisfactory performance/behavior.
3. That the contractor must have a valid trade license for operating the Photocopy shop.
4. That the contractor will pay a monthly license fees of Rs. 800/- (Rupees Eight hundred only) per month for the Photocopy Shop, space of 84.5 sq. ft. to the hall in advance on or before 5 days of every month. The Warden reserves the right to revise the license fees.
5. That the Photocopy Shop timing will be from 9 AM to 10 PM.
6. That failure to pay monthly license fee for consecutive two months will make the contractor defaulter and the contractor will be liable to be terminated.
7. That the contractor shall have to deposit a sum of Rs. 3,000/- (Rupees three thousand only) as security deposit with the hall, which will remain with the Warden till the tenure of the contract.
8. The Photocopy Shop will transact with the boarders of the Hall.
9. That the contractor will maintain the Photocopy Shop and its surroundings clean and in hygienic condition.
10. That the contractor will pay monthly electricity charges as per bill provided by Institute.
11. That the contractor is not allowed to keep any high wattage electrical appliances. He may be allowed to keep only Photocopy and binding related materials.
12. That the TV and music system will not be allowed in the Photocopy Shop.
13. That the contractor shall not keep or serve any alcoholic item and tobacco products in the Photocopy Shop.
14. That the contractor under no circumstances will be allowed to give sub-contract of the Shop to other person or party.
15. That the contractor will submit name, photograph, permanent address and medical certificate in respect of the workers engaged by him in the Photocopy Shop.
16. That contractor shall not be allowed to engage any worker(s) of less than 14 years.
17. That any dispute arising out of the contract will be referred to the Chairman, HMC as arbitrator whose decision will be the final.

Palan Singh

23/3/2023

17. The contractor will maintain a complaint/suggestion box in the Xerox shop counter during the working hours.
18. That the contractor will pay monthly electricity charges as per the bill provided by the Institute based on meter reading.
19. The contractor shall not be allowed to make any addition and alteration of the Photocopy Shop of the hall without permission from the competent authority.
20. The shop cannot remain closed on any day without prior permission of Warden. Prior permission should be taken before reopening the shop.
21. The approved rate chart must be displayed at Photocopy shop. The rate chart cannot be altered without the approval of Warden.
22. That a fine up to Rs. 5000/- may be imposed or the contract may be terminated for violation of any of the clauses mentioned above..

In witness whereof the 'Party of the Second Part' and the Warden or his nominees for and on behalf of the Institute have hereunto set their hands the day and year first above written.

Palash Dutta
23/3/2023
(Mr. Palash Dutta)
Second Party

Sky
23-03-2023
Signed by the Warden
on behalf of the Institute.

Witness:

1. Signature: Awdhesh Kr Bajpayee

Name: Awdhesh Kr Bajpayee

Designation: Frnt jure caritar

2. Signature: Himanshu Jais

Name: Himanshu Jais

Designation: GS Jais