

**HALL MANAGEMENT CENTRE  
IIT KHARAGPUR**

**Office Order No. IIT/HMC/01/2017 Dt. 13.06.2017**

Sub : Medical Reimbursement Claims.

The undersigned is to inform that henceforth medical reimbursement claims of all Hall employees may be submitted directly to the Office of Hall Management Centre instead of submitting these to B.C.Roy Technology Hospital.



(Prof. S. K. Pal)  
Chairman

To  
Dr. Seema Roy  
Head, B.c. Roy Technology Hospital  
IIT Kharagpur

- for information and necessary action

Copy to :

1. All wardens, Halls of Residence
2. All Assistant Wardens, Halls of Residence
3. All Managers/Sup' ervisors, Halls of Residence
4. HMC website