



## HALL MANAGEMENT CENTRE INDIAN INSTITUTE OF TECHNOLOGY KHARAGPUR

No.IIT/HMC/MESS/C-TEN-SPN-2018-19  
Date : March 15, 2019

### NOTICE

Various Halls of Residence at IIT Kharagpur would like to procure MESS COMMODITIES during the month of April, 2019 from vendors registered with the Hall Management Centre.

Tender Forms for different categories can be obtained from the office of the Hall Management Centre for each category during the period from 15th March, 2019 to 25th March, 2019 on payment of requisite fees of Rs. 150/- (Rupees one hundred fifty only) through bank deposit/RTGS/NEFT as detailed below.

Name of the Bank : Punjab National Bank  
Name of the Branch : Technology Market, IIT Kharagpur Branch  
IFS Code of the Bank : PUNB0387200  
Name of the Account : HMC-PNB MOH A/c  
Account No. 3872002100000809

Xerox copy of the tender form will NOT be entertained.

Vendors participating in the tendering process for supply of commodities like Rice, Dal, etc., are requested to go through the samples available in the HMC for quoting the rate for the said items.

It may be noted that, if any vendor after being the lowest bidder for any of the mess commodities, including those samples available in the HMC, does not supply the respective item ordered for, the vendor may be BANNED FOR ONE YEAR.

If it is found that the rate is more than the local retail rate or 10% or more higher than bulk purchase rate at local market (Gol Bazar, Gate Bazar, nearest Sufal Bangla, etc.) anytime during the period of validity of the quote then **payment will be made at the bulk purchase or local retail rate, whichever is the lowest.** The decision of HMC will be final and binding in this regard.

It may also be noted that, any vendor found to have supplied poor quality of materials in any of the Halls of Residence will be BANNED FOR INDEFINITE PERIOD.

The last date for submission of sealed tenders in the Hall Management Centre is 25th March, 2019 up to 5.00 pm.

It may also be noted that the rate of the mess commodities as may be quoted will be valid for a period of 30 days, from 1st April, 2019 to 30th April, 2019.

*Kishu Grewal*  
15/3/19  
Coordinating Warden (Mess-1)

To  
Warden of all the Halls of Residence – *for kind display on the Notice Board*  
IIT Kharagpur

Copy to : HMC Website.