



HALL MANAGEMENT CENTRE INDIAN INSTITUTE OF TECHNOLOGY - KHARAGPUR

CERTIFICATE TO BE SUBMITTED BY THE SELF/FAMILY PENSIONER OF THE HMC

1 LIFE CERTIFICATE:

Certified that I have physically seen the pensioner/family pensioner Shri/Smt. _____
_____ holder of Pension Payment Order No. _____
_____ and that he/she is alive on this date.

Place: _____

Name: _____

Date : _____

**** Designation of Authorized Officer (with seal)**

** It is to be signed by Gazetted Officer of the Central Government or State Government/ a well known and trustworthy person/Officer of any Nationalized Bank.

2 NON EMPLOYMENT/RE-EMPLOYMENT CERTIFICATE: I declare that I have not been serving in any capacity either in a Government Department/Office, Company, Corporation, Autonomous Body or Society of Central or State Government or Union Territory or a Local fund during the year ended November 20 ____ OR I declare that I have been employed/ re-employed in the Office _____ which is part of/financed by _____ Government and was in receipt of the following monthly rates of emoluments during the year ended November 20 ____ or during the month _____ falling within the said year.

Basic Pay: Rs. _____ DA: Rs. _____ Others _____ Total PM: Rs. _____

Furthermore, that the orders of my re-employment stipulate/do not stipulate my pension being held in abeyance during he re-employment period.

3 Marriage/Remarriage Certificate (for family Pensioners): I am still unmarried/ I am not re-married/ I have married on _____ (marriage certificate attached). **To be submitted twice a year, 31st May/30th Nov.**

4 Age(for Family Pensioners): I am under 25 years of age and unemployed/employed w.e.f. _____ (employment certificate attached)

5 Income(for Family Pensioners): My monthly income is Rs. _____ PM to **be submitted twice a year 31st May/30th Nov**

Date: _____

(Signature of the Pensioner)

(Additional Information: * fields are Mandatory)

Pension Account No. _____ Bank Code _____ Pension Code* _____

Present Address of the Pensioner *: _____

_____ Pincode * _____

Date of Birth* _____ PAN No. (for self pensioners*) _____

Telephone No.* _____ and/or Mobile No. * _____

E-mail Id : _____ (if available). (strike which are not applicable)

Adhaar No. _____

(Not Mandatory now, required in future for online "Jeevan Pramaan")