

HALL MANAGEMENT CENTRE
IIT KHARAGPUR

Date: 26th April, 2021

CIRCULAR

Sub: Reimbursement of Children Education Allowance (CEA) & Hostel Subsidy.

Eligible HMC employees may apply through HMC ERP for the claim of reimbursement of CEA & Hostel Subsidy for the Academic session 2020-2021 and submit the hard copy along with the documents forwarded through Wardens Respective Halls of Residence to HMC Office **latest by 20th May, 2021.**

Link: Login----->Employee----->claim----->(CEA, Medical, LTC, HTC, etc----->CEA (Children Education Allowance)

Danthe Sahra

Chairman, HMC

To
The Wardens -- with a request to circulate this circular among the HMC regular Employees.
All Halls of Residence