

**VIDYASAGAR HALL OF RESIDENCE
IIT KHARAGPUR**

No: IIT/VS/TENDER/2022

Date: 2nd November, 2022

TENDER NOTICE

Applications are invited from the experienced vendor for setting up & running effectively a Fruits and Juice Shop in the Vidyasagar Hall of Residence in allocated space for a period of one year. The application should be supported with the followings.

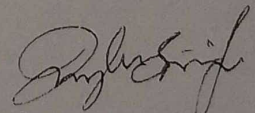
1. The tender application will have to be submitted in plain paper along with a non-refundable tender application fee of **Rs. 300/-** (Three Hundred). In form of a demand draft drawn in favor of Warden, Vidyasagar Hall of Residence.
2. Documentary proof to establish experience in concerned fields
3. Residential proof certificate
4. Recommendation from at least two persons of good social standing

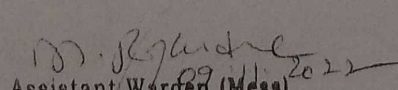
The awardee of the contract shall have to keep a **security deposit of Rs 10,000/-** in favor of the Warden, Vidyasagar Hall of Residence till the tenure of the contract. The contract shall be awarded initially for a period of one year but shall be revoked if the service is found unsatisfactory. This establishment will be constantly supervised regarding quality by a committee formed by the Warden and the Hall President. The contract can be extended subject to satisfactory service by the contractor. Interested candidates are advised to submit their application along with the above qualifying requirements. The tender committee also reserves the right to choose/ reject/ accept any application in full. The tender committee also reserves the right to assess, the capacity of the committee is not bound to accept the lowest tenders, whatsoever. The minimum acceptable occupation/ rent/ fee (in rupees) for Fruit and Juice stall is **Rs 1000/- (One Thousand) per month, with electricity charge (Meter reading), and Water charges as per institute rules.**

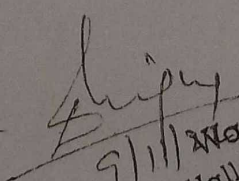
- The security deposit although refundable, at the end of the contract period, will be withheld if hall property(s) are not maintained properly.
- The awardees shall maintain the shop and its premises in the hall neat and clean and shall have the proper arrangements to dispose of all waste, either liquid or solid.

There are some additional requirements that we expect from a Fruit and Juice Shop vendor which are attached herewith.

The last date for applying for the tender is **30th November 2022**.


(RAGHUVRINIVASAN JV)
HALL PRESIDENT
VIDYASAGAR HALL OF RESIDENCE

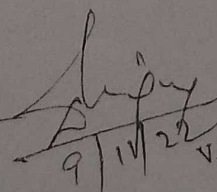

Assistant Warden (Mess)
V.S. Hall of Residence
IIT, Kharagpur


Warden
V.S. Hall of Residence
IIT Kharagpur

The following are the additional requirements that are expected from a Fruits and Juice Shop Vendor -

- The vendor should sell fresh, seasonal fruits and pricing should be competitive with the market prices.
- The vendor should also provide quick snacks like paties, momos, sandwiches, instant noodles, etc. The materials corresponding to that should be used by the brought by the vendor itself. No arrangements for a gas stove (or another alternative) will be provided by the hall. Using an Induction stove for making these items will be advisable.
- Other than fruit juices and fruits, the vendor should also provide milkshakes (and mocktails if possible). All the machinery corresponding to that should be bought by the vendor.
- Power plugs and similar arrangements would be made available for the fruit juice vendor for setting up the machinery.
- The vendor should also make arrangements for hot beverages (like Tea, Coffee, etc.) during the day.
- The vendor should open the shop at 10:00 AM in the Morning (with a 2-hour lunch break in the noon) and should at least be available till 12:00 AM, and the closing time can be extended as per the discretion of hall authorities and the vendor.

Assistant Warden (Mess)
V.S. Hall of Residence
IIT Kharagpur


9/11/22

Warden
V.S. Hall of Residence
IIT Kharagpur

**GENERAL TERMS AND CONDITION FOR RUNNING CANTEEN IN THE VIDYASAGAR HALL OF RESIDENCE,
IIT KHARAGPUR**

1. That contract may be extended subject to satisfactory performance and service by the students as well the administration of the Hall/IIT Kharagpur.
2. That the contractor must have a valid trade license for operating canteen, The copy of the license submits to the hall office .
3. That the contractor will pay a monthly license fees of Rs 3202/-(Rupees three thousand two hundred and two only) per month for the canteen space of 1,298.5 sq. fit (drawing attached) area, 861 sq. fit specified as 'A', 'B', 'C' AND 'E' at the rate of Rs. 3.21 as per the recent rate of IIT Market committee i.e. Rs 2763.81 rounded off RS. 2764.00 and un-covered and damaged floored specified as 'D' of area 437.5 sq. fit the rate of Rs. 1.00 i.e Rs 437.50 rounded off Rs 438.00 to the hall in advance on or before 5 days of every month. The Warden reserves the right to revise the license fees from time to time.
4. That failure to pay monthly license fee for consecutive two months will make the contractor defaulter and the contractor will be liable to be terminated.
5. That the contractor shall have to deposit a sum of Rs 25,000/-(Rupees twenty five thousand only) as security deposit which will remain with the warden, VS Hall till the tenure of the contract. No interest of the deposited amount will be considered.
6. The outsource will not be allowed to take the food in the hall canteen. The canteen is meant only for the students of the hall to serve vegetarian and non-vegetarian snacks.
7. That the canteen opening timing, items to be served and the price of the item will be fixed as mentioned in the quotation by the warden as per the guideline of the Hall Management Centre.
8. That the revision of price will not be allowed without permission of Warden and Hall Council Members.
9. That the contractor shall display the price list of the items to be served in the Canteen.
10. That the Canteen shall remain closed during mess opening hours, Serving Lunch, Dinner and other full meals are not permitted in the canteen.
11. That the contractor will maintain the Canteen and its surrounding clean and in hygienic condition.
12. That the Contractor will be responsible for proper maintenance and upkeep of all furniture and other belonging maintain of the Canteen.
13. That the contractor will pay monthly electricity charges as per bill provided by the Electrical Works, IIT Kharagpur.
14. That the contractor is not allowed to keep any high wattage electrical appliance like electric Heater, OTG, MICROWAVE OVEN BUT CONTRACTOR may be allowed to keep one refrigerator of less than 400 liters Capacity, and one deep freeze.
15. That the TV AND MUSIC SYSTEM will not be allowed in the Canteen.
16. That the contractor shall not keep or serve any alcoholic item and tobacco products in the Canteen.
17. Canteen staff will not eat in the dining hall and Kitchen.

M. B. Singh
09.11.2022
Assistant Warden (Mess)
V.S. Hall of Residence
IIT. Kharagpur

[Signature]
7/11/22
Warden
V.S. Hall of Residence
IIT Kharagpur

18. That the contractor will be responsible for arranging safe drinking water for the canteen.
19. That the contractor will maintain proper books of account and ledger and will produce the same in the hall office.
20. That the contractor will not be allowed to give sub-contractor of food to any other person or party.
21. That the contractor will submit name, photograph, permanent address and Covid vaccination certificate in respect of the workers engaged by him in the canteen.
22. That contractor shall not engage any workers of less than 14 years.
23. That any dispute arising out of the contractor will be referred to the Chairman, HMC AS ARBITRATOR WHOSE DECISION WILL BE FINAL.
24. That the contractor will maintain a suggestion box in the canteen counter during the working hours.
25. That contractor shall not be allowed to make any addition and alteration of the canteen hall without permission from the competent authority.
26. That a fine up to Rs 5000/- (five thousand only) may be imposed or the contract may be terminated for violation of any of the clauses mentioned above.
27. That the contractor will pay monthly water charges at the rate of Rs 100/- (Rupees one hundred) only.
28. That glasses, plates, etc. made of plastic bags will not be allowed in the canteen.

In view of Covid-19, some additional guidelines as mandated by HMC are :

1. That all the workers in the night canteen are to be fully vaccinated. The contractor must submit all the relevant documents before opening the facility.
 2. All Covid-19 pandemic related safety protocols including putting on face masks. Social distancing etc, are to be strictly followed.
 3. The contractor must put up "No Mask No Entry" poster at number of places around the night-canteen.
 4. The canteen has to be operated in "take away" mode only.
 5. The canteen may serve food in the above prescribed mode from night 9:00 PM to 1:00 AM only. They have to wrap up all activities there and leave the premises by 2:00 AM.
 6. Only approved food-grade packaging materials are to be used.
- For any violation of the above guidelines, the contractor will be served a show-cause notice.

Note that this is a temporary arrangement as your previous contract has expired. In case of any unsatisfactory performance, the temporary permission to operate the canteen may be cancelled

In witness whereof the ' party of the Second Part' and the warden or his nominees for and on behalf of the institute have hereunto set their hands the day and year first above written.

Signed by the party of the Second part

Signed by the Warden

Witness

M. Rajan
 Assistant Warden (Mess)
 V.S. Hall of Residence
 09.11.2022 IIT, Kharagpur
(Dr. R. Machavanam)
 Asst. Warden, V.S. Hall

2. Signature

[Signature]
 09/11/22
 Warden
 V.S. Hall of Residence
 IIT Kharagpur