



# HALL MANAGEMENT CENTRE INDIAN INSTITUTE OF TECHNOLOGY KHARAGPUR

No: HMC/Circular/2024/01

Date:19.01.2024

## NOTICE

All employees under HMC are hereby notified that those who have applied for the position of Manager, Manager Gr-III, Manager Gr-II and Manager Gr-I against internal circular number HMC/R/Circular/2023/01 dated 19.10.2023, and are not shortlisted, but they may be eligible for lower grade under Manager cadre. The applicant who wishes to be considered for the lower grade as per the eligibility may give application to Chairman, HMC by 22<sup>nd</sup> January 2024 (before 5:00PM). It is also to be noted that no application will be entertained after 22<sup>nd</sup> January 2024(before 5:00PM).

This is also to be notified that Written/Skill test for the Manager cadre is rescheduled on January 24,2024 at 10:30 AM and the Assessment will be done on January 24,2024 at 5:00 PM in HMC office. Venue of the Written/Skill test will be communicated in due course.

  
Chairman, HMC

**Copy to:**

Wardens of Hall of Residence to bring to the notice of the staffs  
HMC website