



**NEHRU HALL OF RESIDENCE**  
**INDIAN INSTITUTE OF TECHNOLOGY**  
**KHARAGPUR - 721302**

No: IIT/NH/TENDER/2024-25

Date: 29<sup>th</sup> January, 2024

**TENDER NOTICE**

Applications are invited from the experienced vendor for setting up & running effectively a Fruits and Juice Shop in the Nehru Hall of Residence in allocated space for a period of one year. The application should be supported with the followings.

1. The tender application will have to be submitted in plain paper along with a non refundable tender application fee Of **Rs.300/- (Three hundred)**. In form of a demand draft drawn in favor of Warden Nehru Hall of Residence.
2. Documentary proof to establish experience in concerned fields.
3. Residential proof certificate.
4. Recommendation from at least two persons of good social standing.

The awardees of the contract shall have to keep a **security deposit of Rs. 15,000/-** in favor of the Warden Nehru Hall of Residence till the tenure of the contract. The contract shall be awarded initially for a one year but shall be revoked if the service is found unsatisfactory. This establishment will be constantly supervised regarding quality by a committee formed by the Warden and the Hall President. The contract can be extended subject to satisfactory service by the contractor. Interested candidates are advised to submit their application along with the above qualifying requirements. The tender committee also reserves the right to choose/reject/accept any application in full. The tender committee also reserves the right to assess; the capacity of the committee is not bound to accept the lowest tenders, whatsoever. The minimum acceptable occupation/rent/ fee (in rupees) for Fruit and Juice stall is **Rs. 1500/- (One thousand five hundred)** per month, with electricity charge (Meter reading) and water charges as per institute rules.

**The security deposit although refundable, at the end of the contract period, will be withheld if hall properties are not maintained properly.**

**The awardees shall maintain the shop and its premises in the hall neat and clean and shall have the proper arrangements to dispose of all waste, either liquid or solid.**

**There are some additional requirements that we expect from a Fruit and Juice Shop vendor which are attached herewith.**

The last date for applying for the tender is 12<sup>th</sup> February, 2024



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The following are the additional requirements that are expected from a Fruit & Juice Shop Vendor

1. The vendor should sell fresh, seasonal fruits and pricing should be competitive with the market prices.
2. Other than fruit juices and juices the vendor should also provide milkshakes (and mock tails if possible). All the machinery corresponding to that should be bought by the vendor.
3. Power plugs and similar arrangements would be made available for the Fruit Juice vendor for setting up the machinery.
4. The vendor should also make arrangements for hot beverages (like Tea, Coffee, etc) during the day
5. The vendor should open the shop at 10:00 AM in the Morning (With a 2-hour lunch break in the noon) and should at least be available till 2:00 PM, and the closing time can be extended as per the discretion of hall authorities and the vendor.

*M. C. Anshuk*  
29/01/2024  
Warden

Nehru Hall of Residence

वार्डन / Warden

नेहरु छात्रावास

Nehru Hall of Residence  
भा प्रो सं खड़गपुर / IIT Kharagpur

**APPLICATION FOR JUICE SHOP CONTRACT**

Photograph of  
Applicant

1. Name of the Applicant:
2. Is the applicant an Individual or a company
3. Present Address:
4. Mobile No:
5. Permanent Address, If any:
6. Present Occupation:
7. Previous Experience If any Copy of all relevant documents to be attached:
8. Total numbers of cooks to be engaged and details of their expertise and experience:
  
9. Whether applied for any canteen / food / mess contract in IIT previously?
10. Trade license No: \_\_\_\_\_ Dated \_\_\_\_\_
11. Issuing Authority \_\_\_\_\_ valid up to \_\_\_\_\_
- a) Details of the License under Food Safety and Standards Act 2006/2011(Copy to be enclosed)



# NEHRU HALL OF RESIDENCE

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### KHARAGPUR - 721302

#### GENERAL TERMS AND CONDITION FOR RUNNING FRUITS & JUICE SHOP IN THE NEHRU HALL OF RESIDENCE IIT KHARAGPUR

1. The contract may be extended subject to satisfactory performance and service by the students as well the administration of the Hall/IIT Kharagpur.
2. That the contractor must have a valid trade license for operating canteen, the copy of the license submits to the hall office.
3. That the contractor will pay monthly license fees of Rs.1500/- (Rupees One thousand five hundred only).
4. That failure to pay monthly license fee for consecutive two months will make the contractor defaulter and the contractor will be liable to be terminated.
5. That the contractor shall have to deposit a sum of Rs.15,000/- (Fifteen thousand only) as security deposit which will remain with the warden, Nehru Hall till the tenure of the contract No interest of the deposited amount will be considered.
6. That the revision of price will not be allowed without permission of Warden and Hall Council Members.
7. That the contractor shall display the price list of the items to be served in the Fruits and Juice Shop.
8. That the contractor will maintain the canteen and its surrounding clean and in hygienic condition.
9. That the contractor will be responsible for proper maintenance and upkeep of all furniture and other belonging maintain of the Fruits and Juice Shop.
10. That the contractor will pay monthly electricity charges as per bill provided by the Electrical Works, IIT Kharagpur.
11. That the TV and MUSIC SYSTEM will not be allowed the Fruits & Juice Shop.
12. That the contractor shall not keep or serve any alcoholic item and Tobacco products in the Fruits & Juice Shop.
13. That the contractor will maintain proper books of account and ledger and will produce the same in the hall office.

14. That the contractor will not be allowed to give sub-contractor of food to any other person or party.

15. That the contractor will submit name, photograph and permanent address in respect of the workers engaged by him in the Shop.

16. That contractor shall not engage any workers of less than 18 years.

17. That any dispute arising out of the contractor will be referred to the Chairman, HMC AS ARBITRATOR WHOSE DECISION WILL BE FINAL.

18. That the contractor will maintain a suggestion box in the Fruits and Juice Shop during the working hours.

19. That the contractor shall not be allowed to make any addition and alternation of the Fruits and Juice shop hall without permission from the competent authority.

20. That a fine up to **Rs. 5000/- (Five thousand)** may be imposed or the contract may be terminated for violation of any of the clauses mentioned above.

21. That the contractor will pay monthly water charges at the rate of Rs.100/- (Rupees One hundred) only.

22. That glasses plates etc. made of plastic will not be allowed in the Fruits & Juice shop.

Note that this is a temporary arrangement as your previous contract has expired. In case of any unsatisfactory performance, the temporary permission to operate the canteen may be cancelled.

In witness where of the party of the Second Part and the Warden or his nominees for and on behalf of the institute have hereunto set their hands the day and year first above written.

Signed by the party of the Second part

1. Witness Signature

Name:

Designation

2. Witness Signature

Name:

Designation

Signed by the Warden

Signed by the Warden

**APPENDIX- 1**

**NEHRU HALL OF RESIDENCE**

**ITEM TO BE PROVIDED**

<b>SL.No.</b>	<b>Item Name</b>	<b>Quantity</b>	<b>Rate</b>
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			
16.			
17.			
18.			
19.			
20.			

(Signature of the Applicant)