

**HALL MANAGEMENT CENTRE
INDIAN INSTITUTE OF TECHNOLOGY KHARAGPUR**

OFFICE ORDER NO. HMC/IIT/R&PR/2024/08, DATED 8TH JULY 2024

With reference to the Advertisement No. HMC/R/Circular/2023/01, Dated 19-10-2023, Hall Management Centre (HMC) invited applications for Promotion in various posts from the eligible staff members of the HMC fulfilling the required qualifications and experiences. The shortlisted candidates were called for Written Test and Interview on 24.02.2024 and 29.02.2024, respectively for the posts of 'Manager' cadre and on 23.03.2024 and 27.03.2024, respectively for the posts of 'Supervisor' cadre. The shortlisted candidates for the post of 'Cook' were called for Trade Test and Interview on 29.05.2024. The shortlisted candidates for the post of 'Mess Assistant' cadre were called for the Trade Test and Interview on 21.06.2024 and 26.06.2024. The Assessment Committee recommended the names of the candidates for promotion based on performance in Written/Trade Test, APARs reports and assessment as per guidelines of R&PR.

The Competent Authority has been pleased to approve the recommendation of Assessment Committee for promotion of the following candidates in the post with Level of pay Matrix as mentioned below:

Post: Manager

Pay Matrix Level: Level-5 of Pay Matrix ₹29200-92300/-

Sl. No.	EC	Name of the Candidates	Hall
1	02H33	SHRI D NAGESHWAR RAO	BRH
2	02H28	SHRI NITYANAND KUMAR	GKL/HMC
3	02H17	SHRI APURBA GHOSH	AZD
4	02H18	SHRI C. N. V. REDDY	MTH/HMC

Post: Manager Grade-III

Pay Matrix Level: Level-6 of Pay Matrix ₹35400-112400/-

Sl. No.	EC	Name of the Candidates	Hall
1	01H11	SHRI DIPANKAR MAJI	SN/IG
2	02H01	SHRI SMRUTI RANJAN PRADHAN	SBP 1/SBP 2
3	01H02	SHRI PRATIK PATRA	NHR
4	99H18	SHRI ABHIJIT ROY	MMM
5	99H11	SHRI SOMANSUSEKHAR PANDA	SNV
6	02H02	SHRI S. R. RAJU	RPH

Post: Supervisor


Pay Matrix Level: Level-3 of Pay Matrix ₹21700-69100/-

Sl. No.	EC	Name of the Candidates	Hall
1	00H17	SMT. HASI CHAKRABORTY	VSRC2
2	02H34	SHRI K KESHAV RAO	LBS
3	09H76	SHRI G VENUGOPAL RAO	JCB
4	01H26	SHRI Y HEMANTA RAO	AZD
5	09H10	SHRI G JAIRAM RAO	MMM

Post: Supervisor Grade-III

Pay Matrix Level: Level-5 of Pay Matrix ₹29200-92300/-

Sl. No.	EC	Name of the Candidates	Hall
1	02H13	SHRI ANANT CHARAN BHUYAN	PTL/VSRC 2
2	02H27	SHRI PRADIP KUMAR DUBEY	VSH


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Sl. No.	EC	Name of the Candidates	Hall
3	98H18	SHRI SUJIT DEY	NHR
4	09H74	SHRI PRADIP KUMAR DEY	SN/IG
5	02H05	SHRI NILANJAN GHOSH	RKH
6	00H19	SMT. NINA SINGH	RLB
7	96H08	SHRI BRAHM DEV SINGH	RKH

Post: Cook

Pay Matrix Level: Level-3 of Pay Matrix ₹21700-69100/-

Sl. No.	EC	Name of the Candidates	Hall
1	09H07	SHRI DULAL DEY	NHR
2	98H07	SHRI MANAS KUMAR DAS MAHAPATRA	RKH
3	01H08	SHRI K. LAXMINARAYANA	AZD
4	02H45	SHRI MANAS KUMAR DEY	MTH
5	02H14	SHRI SUKANTA ROY	RKH
6	02H39	SHRI T. DILESWAR RAO	NHR
7	09H73	SHRI SANJIB PRASAD	AZD
8	00H21	SHRI PINTU SASMAL	MTH

Post: Mess Assistant Grade-III

Pay Matrix Level: Level-2 of Pay Matrix ₹19900-63200/-

Sl. No.	EC	Name of the Candidates	Hall
1	17H02	SHRI G. NAGESHWAR RAO	HMC
2	17H03	SMT. PRANATI ROY	SNV
3	17H01	SHRI CHANDAN BOSE	HMC
4	17H04	SMT. CH. SHANTI	SNV
5	17H05	SHRI RAVI PATTANAYAK	AZD

Post: Mess Assistant Grade-II

Pay Matrix Level: Level-4 of Pay Matrix ₹25500-81100/-

Sl. No.	EC	Name of the Candidates	Hall
1	09H59	SHRI BISWAJIT NATH	PTH
2	01H27	SHRI NAGINDER SINGH	MSH
3	98H07	SHRI MANAS KUMAR DAS MAHAPATRA	RKH
4	01H04	SHRI MINTU MISTRY	SN/IG
5	98H11	SHRI SANKHA ROY	NHR
6	02H16	SHRI UDAY THAPA	AZD
7	97H18	SHRI SUMAN ROY	AZD
8	09H72	SHRI PUKKALA KASHI RAO	RKH
9	09H53	SHRI K TULSI DAS	MMM
10	00H18	SMT. APARNA DAS	RLB
11	09H75	SHRI BISWAJIT CHOWDHURY	AZD
12	02H15	SHRI BARAI ANKET SWAMI	SAM
13	01H28	SHRI SANJAY KARAK	AZD
14	98H20	SHRI SUMIT KUMAR DAS	AZD
15	02H35	SHRI K. RAMU	AZD
16	02H12	SHRI SHANTANU KUMAR MAITY	AZD
17	01H07	SHRI SUKUMAR DAS	AZD
18	02H47	SHRI P. SATHYAM	VSH
19	02H37	SHRI SIDDHARTHA DAS	BCR
20	02H40	SHRI CHANDRAMA PRASAD SHARMA	ABV
21	00H21	SHRI PINTU SASMAL	MTH
22	09H22	SHRI ASHIM SHILL	RPH
23	09H04	SHRI GOPAL MALAKAR	AZD
24	98H14	SHRI B TARAKESHWAR RAO	AZD

(Signature)
8.7.24

Sl. No.	EC	Name of the Candidates	Hall
25	09H55	SHRI CHAIT RAM SINGH	NHR
26	00H14	SMT. KANAK SUR	SBP 1
27	09H83	SHRI T SATYANARAYAN	NHR
28	09H27	SHRI SURJESWAR SINGH	RPH
29	00H02	SHRI SUNDAR KUMAR ROY	RKH
30	09H34	SHRI B. VENKAT RAO	AZD
31	09H52	SHRI J. MOHAN RAO	GKL
32	09H24	SHRI A KONDAL RAO	RKH
33	97H01	SHRI T. APPA RAO	LBS
34	97H13	SHRI MIHIR SUR	NHR
35	02H38	SHRI SUSHANTA KUMAR ROY	RPH
36	09H77	SHRI BISWAJIT GHOSH	NHR
37	09H29	SHRI NITYANANDA SATPATI	SN/IG
38	09H67	SHRI RAMEN DEY	AZD
39	09H79	SHRI JAGANNATH DALAPATI	NHR
40	09H61	SHRI RAJESH KUMAR THAKUR	RKH
41	09H81	SHRI SUBHASH CHANDRA SINGH	AZD
42	02H19	SHRI SHYAMAL KUMAR DEY	NHR
43	09H51	SHRI GULAB CHAND YADAV	NHR
44	09H48	SHRI HARIPADA DOLAI	HMC
45	01H20	SHRI T. PAPA RAO	RPH
46	09H40	SHRI B. CHALAPATI RAO	BRH
47	09H14	SHRI NIMAI DEY	RPH
48	09H18	SHRI R K BARMAN	AZD
49	00H12	SHRI L. AKKA RAO	RPH
50	09H65	SHRI SEBAK DEY	AZD
51	09H42	SHRI RATTI APPANA	NHR
52	09H60	SHRI K RABI	AZD
53	02H48	SHRI ABHIJIT KUMAR SEN	NHR
54	02H32	SHRI B. BABU RAO	RPH
55	00H05	SHRI A KANKA RAO	RPH
56	02H36	SHRI NITAI SUTRADHAR	MTH
57	09H28	SHRI SWAPAN KUMAR JANA	MTH
58	09H54	SHRI G SHANKAR	MTH
59	09H31	SHRI SAMIR DAS	HJB
60	09H58	SHRI SHYAMAL DEY	RKH
61	09H08	SHRI J LOKU RAO	RKH
62	09H32	SHRI BISWANATH HALDER	LLR
63	09H45	SHRI T. LAXMAN RAO	SN/IG
64	02H10	SHRI LINGAM LAKHAN	MTH
65	97H10	SHRI KONDALA SUBHAS	RPH
66	96H12	SHRI R. DEBRAJ	RPH
67	00H08	SHRI LINGAM GANESH	AZD
68	00H17	SMT. HASI CHAKRABORTY	VSRC 2

1. The effective date of Promotion in the posts is **01-01-2024**.
2. The employees promoted to the Posts of '**Manager**', '**Supervisor**' and '**Cook**' are placed on probation for a period of two (02) years with effect from **01.01.2024**.
3. The employees concerned are requested to send their acceptance in the promoted post through proper channel to the undersigned immediately.
4. The pay fixation order in respect of the aforesaid employees shall be issued separately on receipt of acceptance of the individual employee concerned.


8.7.24

This is issued with the approval of the Competent Authority.


Chairman, HMC 08.11.24

To
The Persons Concerned
(Through: Warden, Respective Halls of Residence, IIT Kharagpur)

Copy to:

1. HMC Part-time Auditor-cum-Clerk- for necessary action and record
2. Personal file of the concerned employee
3. Office Order file

**To
The Chairman
Hall Management Centre
IIT Kharagpur**

(Through proper channel)

ACCEPTANCE FORM

Sir,

I do hereby accept the offer of appointment on Promotion for the post of _____ on the terms and conditions mentioned in the Office Order No. HMC/IIT/R&PR/2024/08, DATED 8th July 2024.

Thanking you,

Yours sincerely,

Date :

Place : IIT Kharagpur

Signature : _____

Name in Full : _____

Emp. Code : _____

Place of Posting : _____