

HALL MANAGEMENT CENTRE
IIT KHARAGPUR

No. IIT/HMC/Allot/2025/193
Date: 7th May, 2025

Ref No. IIT/HMC/Allot/2025/192, dt: 06.05.2025

With reference to the above, the **Undergraduate and Postgraduate students** staying in summer vacation with proper permission, are instructed to vacate their own room and shift to the room allotted by Hall office by **10th May, 2025**.

DISCIPLINARY ACTION WILL BE TAKEN AGAINST THE STUDENTS ON DISOBEYING THE INSTRUCTION.

Wardens / Asstt. Wardens are requested to make arrangements to allot the rooms in one block (if possible in front of warden office or any other nearest location).

 7-05-2025
Chairman, HMC

To

1. Wardens, All Halls of Residence
2. Assistant Wardens, All Halls of Residence
3. Managers / Supervisors, All Halls of Residence
4. HMC Website

Copy to;

1. Dean (SA)
2. All Coordinating Wardens, HMC
3. VP, TSG